

**BOARD OF DIRECTORS  
CALLAYOMI COUNTY WATER DISTRICT**

<b>OFFICIAL MEETING MINUTES REGULAR MEETING: March 21, 2024</b>
---

- A. CALL TO ORDER:** *at 4:01pm by President Velarde.*
  
- B. ROLL CALL:**
  - Directors Present - Velarde, Dessel, Giacomini, Cordova, Hopkins*
  - Directors Absent - None*
  - Staff Present – GM Fiora, Meri Schlink, Jasmin Feliciano*
  - Public Present - None*
  
- C. FEBRUARY 15, 2024, MINUTES:** *Approved. Motion: Director Cordova / Second: Director Giacomini. Vote: 5 Ayes, 0 Nays.*
  
- D. FEBRUARY 2024 FINANCIALS:** *Approved. Motion: Director Giacomini / Second: Director Hopkins. Vote: 5 Ayes, 0 Nays.*
  
- E. PUBLIC INPUT:** *None.*
  
- F. MANAGERS REPORT:** *GM Fiora provided a written report on prior month Production, updates on ongoing Projects of the Santana Well, Rabbit Hill tank painting, and cathodic protection for the tanks, findings of free harassment and safety classes for staff, and his review of properties in the 2024 listing of Tax Defaulted Land Sales. After discussion, the report was approved. Motion: Director Giacomini / Second: V.P. Dessel. Vote: 5 Ayes, 0 Nays.*
  
- G. ITEMS NOT APPEARING ON THE POSTED AGENDA:** *None.*
  
- H. OLD BUISNESS:**
  - 1. Policy #14100-Attendance at Meetings:** *After some discussion, Director Cordova made a motion to Adopt the policy as amended with section 14100.2.1.1: “No more than 4 absences may be excused within any 12-month period.” The motion was then seconded by V.P. Dessel. Vote: 5 Ayes, 0 Nays.*
  
  - 2. Policy #11015- Code of Ethics:** *During discussion, it was agreed that some of the text of our previous Code of Ethics Policy should be added to policies covering the conduct of Directors/at Meetings. Director Giacomini then motioned to adopt the policy with the correction of a typo in section 11015.2(b); the motion was seconded by V.P. Dessel. Vote: 5 Ayes, 0 Nays.*
  
- I. NEW BUISNESS:**
  - 1. Ad-Hoc Committee for Policy Review Appointments:** *After discussion, President Velarde appointed Directors Cordova and Giacomini to this committee.*
  
  - 2. Ad-Hoc Committee for 2024-2025 Budget:** *After discussion, President Velarde appointed himself and V.P. Dessel to this committee.*
  
  - 3. Ad Hod Committee to serve as Tank Painting Project Jury Members:** *After discussion, President Velarde appointed Directors Cordova and Giacomini to this committee, with*

**BOARD OF DIRECTORS  
CALLAYOMI COUNTY WATER DISTRICT**

*Director Hopkins as “alternate,” to be called in if either committee member is unable to attend any jury session.*

**President Velarde left the meeting at 4:52pm (prior to the conclusion of the following business).** After his departure, the remaining Directors voted unanimously to ratify each of the committee appointments, although not required, as per Policy #4060.

- 4. Policy #13305-Cell Phone and Wireless Communication Use:** *During discussion, the Board agreed that the “Responsibility for Review” section was unnecessary since all policies require periodic review. Director Giacomini moved to adopt the policy with amendment of removing that section. Second: Director Hopkins. Vote: 4 Ayes, 0 Nays, 1 Absent.*
- 5. Cell Phone Reimbursement for Office Staff:** *After some discussion, both staff and Board agreed that cell phone use by office staff was convenient but not necessary, which did not meet the standard for reimbursement of use. No action taken. Out of abundance of caution, there was a motion to take no action: Director Cordova / Second: Director Giacomini. Vote: 4 Ayes, 0 Nays, 1 Absent.*

**J. ANNOUNCEMENTS:**

- 1. Forms 700 for 2023 are due by April 1<sup>st</sup> (email send 2/22/2024)**
- 2. Board Members are not covered by Workers’ Compensation policy.**
- 3. Next Regular Meeting April 18, 2024.**

**K. ADJOURNMENT:** *at 5:13 by Vice-President Dessel.*

.  
. .  
. .  
. .  
. .  
. .  
. .  
. .  
. .

Approved: April 18, 2024

---

Attest: Meri Schlink, Secretary of the Board