

**BOARD OF DIRECTORS  
CALLAYOMI COUNTY WATER DISTRICT  
P.O. BOX 92, MIDDLETOWN, CA 95461  
Phone: 707-987-2180 Fax: 707-987-0779  
Email: [ccwdoffice@att.net](mailto:ccwdoffice@att.net)**

**AGENDA**

**REGULAR MEETING: November 16<sup>th</sup>, 2023, 4:00 PM  
DISTRICT OFFICE – 21282 Stewart St. Middletown, CA  
95461**

**DIRECTORS:**

JESSICA DESSEL, PRESIDENT  
SCOTT HOPKINS, VICE-  
PRESIDENT  
FRANKLIN VELARDE  
PAT GIACOMINI  
ROSEMARY CORDOVA

**Any person may speak for five (5) minutes on any agenda item; however, total public input per item is not to exceed 20 minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings. Non-timed items may be taken up at any unspecified time.**

**REQUEST FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION:**

A request for a disability-related modification or accommodation necessary to participate in the Board of Directors meeting should be made in writing to the Secretary of the Board at least 48 hours prior to the meeting.

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. APPROVE MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING HELD OCTOBER 19<sup>TH</sup>, 2023: *Discussion/Possible Action***
- D. APPROVAL OF OCTOBER 2023 FINANCIALS: *Discussion/Possible Action***

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- E. PUBLIC INPUT: *Any person may speak about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on today's agenda.***
- F. APPROVAL OF MANAGERS REPORT: *Written/Verbal***
- G. OLD BUISNESS: *None***
- H. NEW BUISNESS:**
  - 1. Consideration to Adopt Revised Organization Chart: *Discussion/Possible Action***
  - 2. Consideration to Adopt Policy #11005 Basis of Authority and Organization Chart: *Discussion/Possible Action***
  - 3. Consideration to Adopt Policy #11010 Adoption/Amendment of Policies: *Discussion/Possible Action***

4. **Consideration to Adopt Policy #11015 Code of Ethics:** *Discussion/Possible Action*
5. **Consideration to Adopt Policy #11020 Conflict of Interest:** *Discussion/Possible Action*
6. **Consideration to Adopt Policy #11030 Legal Counsel and Auditor:** *Discussion/Possible Action*
7. **Consideration to Adopt Policy #12150 Financial Reserve Policy:** *Discussion/Possible Action*
8. **Consideration to Adjourn the Next Regular Meeting December 21<sup>st</sup>, 2023:** *Discussion/Possible Action*

**I. CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA:**

*Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: [1] a determination by a majority vote of the Board that an emergency situation exists (as defined in Section 54956.9 of the Brown Act); or [2] a determination by a four-fifths vote of the Board or, if less than four-fifths of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.*

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**J. ANNOUNCEMENTS**

1. **Next Regular Meeting (to be Determined) December 21<sup>st</sup>, 2023 or January 18<sup>th</sup>, 2024**

**K. ADJOURNMENT**